



Meeting Minutes
Development Authority of Dawson County Special Called Meeting
October 31, 2017

Attendees: Sherry Weeks, Chair; Brian Sticker, Vice Chair; Tony Passarello, Acting Secretary; Mike Ball, Treasurer; Tara Hardwick.

Ex-Officios: Christie Haynes – Chamber of Commerce; Doris Cook - School Board; Brooke Anderson, Etowah Water and Sewer; Chris Gaines – Dawson County Board of Commissioners.

Absent: Brain Trapnell, Secretary; Calvin Byrd, Director.

Guests: Mandy Power, Chamber of Commerce.

1. Call to Order – Called to Order at 9:00 AM by the Chair

2. Welcome and Announcements – Chairperson Weeks welcomed a new DADC Board Member, Tara Hardwick, and read an introduction of Ms. Hardwick’s biography. Ms. Hardwick received and signed the necessary forms of disclosure and confidentiality documents. Chairperson Weeks then assigned Tony Passarello as Acting Secretary in the absence of Brian Trapnell, Secretary.

3. Approval of the Meeting Advertisement, Quorum & Attendance – The Chair requested a motion that the board members were in attendance, that a quorum was reached, and the meeting was being held in the duly advertised location.

Motion by Mike Ball to accept the sign-in sheet as presented, acknowledge that a quorum was reached with 5 of 7 board members in attendance, and the location was as stated on the official notice of the meeting. Second by Brian Sticker. No further discussion. Passed 5-0. Weeks, Ball, Hardwick, Sticker, and Passarello in favor. None opposed.

4. Approval of the Agenda – The Chair requested a motion on the draft agenda as previously provided to the Board electronically with hard copies available at the meeting.

Motion by Brian Sticker to accept the October 31, 2017, agenda as presented. Second by Mike Ball. No further discussion. Passed 5-0. Weeks, Ball, Sticker, Hardwick, and Passarello in favor. None opposed.

5. Interim Financial Report – The Chair opened the floor for discussion of the October 30, 2017, Interim Financial Document as provided in hard copy handout to the members at the meeting. The Chair asked Mike Ball, Treasurer, to present any findings from his review. Mike Ball presented a general overview of the Interim Financial Documents as provided.

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Mike Ball led a discussion of the actual monthly expenditures by line item and transfers in September. Mike Ball presented estimated total expenditures for the remainder of 2017.

Motion by Tony Passarello to accept the DADC September 30, 2017 Interim Financial Documents as presented. Second by Brian Sticker. No further discussion. Passed 5-0. Weeks, Ball, Sticker, Hardwick and Passarello in favor. None opposed.

A copy of the Interim Financial Document is included as an attachment to these minutes on file.

6. Presentation of Continuing Operations – Christie Haynes, President of the Dawson County Chamber of Commerce, presented a summary of activities performed by the Chamber in support of DADC continuing operations. The report outlined improved operations and cost reductions achieved by the Chamber's management of business services in September. Also, the report included a list of current project updates, Chamber business services resource allocation, and key statistics for Dawson County for the month of September. The report was well received by the DADC Board. Chairperson Weeks express sincere appreciation for the Chamber's support and actions to assist the DADC's operations in light of staff resignations. The Chair requested a motion to approve monthly payments in the amount of \$3,500 to Dawson County Chamber of Commerce for interim management of DADC business services for November and December 2017.

Motion by Mike Ball to approve expenditures for business service to the Dawson County Chamber of Commerce. Second by Brain Sticker. No further discussion. Passed 5-0. Weeks, Ball, Sticker, Hardwick and Passarello in favor. None opposed.

7. Closed Executive Session – Chairperson called an Executive Session of the DADC Board to discuss personnel. At the end of the closed Executive session the DADC Board returned to open session.

8. Adjourn

The Chair opened the floor to entertain a motion for adjournment.

Motion by Brian Stickler to adjourn the October 31, 2017, special meeting. Second by Mike Ball. No further discussion. Passed 5-0. Weeks, Ball, Sticker, Hardwick and Passarello in favor. None opposed.

Meeting was adjourned at 10:28 A.M.

Respectfully submitted,

Tony Passarello, Acting Secretary