



Development Authority of Dawson County



Meeting Minutes Development Authority Regular Meeting November 28, 2017

Location: Etowah Water & Sewer Authority Conference Room, Dawsonville, GA.

Attendees: Sherry Weeks, Chair; Brian Sticker, Vice-Chair; Mike Ball, Treasurer; Brian Trapnell, Secretary; Tony Passarello; Calvin Byrd; and Ex-Officios Chris Gaines, Damon Gibbs, Christie Haynes and Brooke Anderson.

Absent: Tara Hardwick, Director.

Guests: Mandy Power, Chamber of Commerce.

1. Call to Order. Called to Order at 9:08 a.m. by the Chair.

2. Announcements.

- A. Director Tara Hardwick was absent due to mandated development authority board member training.
- B. Members were reminded of the planned joint meeting on December 6, 2017 ta 4:00P EST of the Boards of the County Commission and the Development Authority of Dawson County

3. Approval of the Advertised Location, Quorum & Attendance. The Chair distributed a sign-in sheet and requested a motion that the meeting was being held in the duly advertised location, a quorum was reached, and board members signed and were in attendance.

Motion by Mike Ball to accept the sign-in sheet as presented, acknowledge that there were 6 of 7 board members in attendance and the location was as stated on the official notice of the meeting. Second by Tony Passarello. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

4. Approval of the Agenda. The Chair requested a motion on the draft agenda as previously provided to the Board electronically with hard copies available at the meeting.

Motion by Mike Ball to accept the November 28, 2017, agenda as presented. Second by Calvin Byrd. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

5. Approval of the Minutes. The Chair opened the floor for discussion of the regular meeting minutes of September 26, 2017 and the special called meeting of October 31, 2017, as previously provided to the Board electronically with hard copies available at the meeting.

p. 1 of 4

Development Authority of Dawson County

Meeting Minutes Development Authority Regular Meeting November 28, 2017 con't.

Motion by Tony Passarello to accept the September 26, 2017, regular meeting minutes as presented. Second by Brian Sticker. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Motion by Mike Ball to accept the October 31, 2017, special called meeting minutes as presented. Second by Brian Sticker. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

6. Approval of the Financials. The Chair opened the floor for discussion of the October 31, 2017, financial reports as previously provided electronically to the members with hard copies available at the meeting. The Chair asked Mike Ball Treasurer to present any findings from his review of the financial documents. Mike Ball presented a general overview of the financial statements and stated he had no concerns about the financials as presented.

Motion by Tony Passarello to accept the DADC October 31, 2017, Financial Reports as presented. Second by Brian Sticker. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Copies of the financial reports are included as attachments to these minutes on file.

7. Old Business.

A. Approval of updated vacancy report Tony Passarello presented a report on the vacancy rate for buildings in designated areas at the request of the BOC.

Motion by Brian Trapnell to approve the vacancy report for presentation to the BOC. Second by Mike Ball. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

B. Approval of updated responses Tony Passarello presented a report on the updated responses to questions posed by the BOC.

Motion by Brian Sticker to approve the updated response report for presentation to the BOC. Second by Mike Ball. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Development Authority of Dawson County

Meeting Minutes Development Authority Regular Meeting November 28, 2017 con't.

8. New Business.

- A. Long range planning report:** Tony Passarello presented a report on the activities of the Long Range Planning Committee.

Motion by Tony Passarello to designate an industrial park feasibility subcommittee in partnership with Georgia Power and other stakeholders. Second by Brian Trapnell. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

- B. Website pictures:** The Chamber of Commerce is updating the DADC website to include Board member pictures; members were asked to provide a photograph suitable for the website.
- C. By-laws charge for January 30, 2018:** Sherry Weeks charged Board members with reviewing the current by-laws in advance of the January board meeting.
- D. 2018 Budget proposal:** Sherry Weeks presented a budget proposal for review by the Board. No motions were made.
- E. Chamber proposals:** Christie Haynes presented funding options related to the relationship between the Chamber of Commerce and the DADC.

Motion by Calvin Byrd to request \$175,000 in annual funding from the BOC in association with the Chamber's proposal #1 to include \$25,000 for capital improvements pending funding and the finalizing of an agreement in writing. Second by Sherry Weeks. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Motion by Tony Passarello to review contingency funding as it relates to millage rates. Second by Calvin Byrd. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

9. Economic Development Report

Christie Haynes provided the Economic Development Report.

Motion by Tony Passarello to continue the current funding and support agreement between the Chamber of Commerce and the DADC until DADC funding is solidified. Second by Mike Ball. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

10. Ex-Officio Reports.

- A. EWSA** – Brooke Anderson provided an update on Etowah Water & Sewer Authority activities. No motions were made.
- B. School Board** – Damon Gibbs provided an update on School System activities. No motions were made.
- C. Chamber of Commerce** – Christie Haynes provided an update on Chamber activities. No motions were made.
- D. County Government** - Chris Gaines provided an update on County activities. No motions were made.

Development Authority of Dawson County

Meeting Minutes Development Authority Regular Meeting November 28, 2017 con't.

11. Adjournment

The Chair opened the floor to entertain a motion for adjournment.

Motion by Mike Ball to adjourn the November 28, 2017, regular meeting. Second by Sherry Weeks. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Meeting was adjourned at 11:53 A.M.

Attachments to these minutes on file: Agenda, Meeting attendance sign-in sheet and the Financial Reports.

Respectfully submitted,

Brian Trapnell, Secretary