



Development Authority of Dawson County



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Meeting Minutes Development Authority Regular Meeting September 26, 2017

Location: Etowah Water & Sewer Authority Conference Room, Dawsonville, GA.

Attendees: Sherry Weeks, Chair; Brian Sticker, Vice-Chair; Mike Ball, Treasurer, attendee by speaker phone; Brian Trapnell; Tony Passarello; Calvin Byrd; and Ex-Officios Christie Haynes, Doris Cook, Brooke Anderson, and Chris Gaines.

Guests: Randy Harris, IBADC member, Allie Dean from the Dawson County News, and Bill Johnson from Fetchnews.

1. Call to Order. Called to Order at 9:03 a.m. by the Chair.

2. Approval of the Advertised Location, Quorum & Attendance. The Chair distributed a sign-in sheet and requested a motion that the meeting was being held in the duly advertised location, a quorum was reached, and board members signed and were in attendance.

Motion by Calvin Byrd to accept the sign-in sheet as presented, acknowledge that there were 6 of 6 board members in attendance and the location was as stated on the official notice of the meeting. Second by Brian Trapnell. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

3. Secretary Appointment. The Chair announced the need for a secretary, following the resignation of Steve Melching. Discussion on the board. Brian Trapnell was asked and happily accepted the nomination.

Motion by Calvin Byrd to nominate and confirm Brian Trapnell as 2017 DADC Secretary. Second by Brian Sticker. No further discussion. Passed 5-0. Ball, Byrd, Passarello, Sticker, and Weeks in favor. Trapnell abstained. None opposed.

4. Approval of the Agenda. The Chair requested a motion on the draft agenda as previously provided to the Board electronically with hard copies available at the meeting.

Motion by Brian Sticker to accept the July 25, 2017, agenda as presented. Second by Brian Trapnell. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

5. Approval of the Minutes. The Chair opened the floor for discussion of the regular meeting minutes of July 25, 2017, as previously provided to the Board electronically with hard copies available at the meeting.

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Motion by Tony Passarello to accept the minutes of the July 25, 2017, meeting as presented. Second by Mike Ball. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

6. Financial Report: The Chair opened the floor for discussion of the August 31, 2017, financial reports as previously provided electronically to the members with hard copies available at the meeting. The Chair asked Mike Ball Treasurer to present any findings from his review of the financial documents. Mike Ball presented a general overview of the financial statements and stated he had no concerns about the financials as presented.

Motion by Tony Passarello to accept the DADC August 31, 2017, Financial Reports as presented. Second by Mike Ball. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Copies of the financial reports are included as attachments to these minutes on file.

7. Ex-Officio Reports.

- A. **EWSA** – Brooke Anderson provided an update on Etowah Water & Sewer Authority activities. No motions were made.
- B. **School Board** – Doris Cook provide an update on School System activities. No motions were made.
- C. **Chamber of Commerce** – Christie Haynes provided an update on Chamber activities. No motions were made.
- D. **County Government** - Chris Gaines provided an update on Chamber activities. No motions were made.

8. Closed Executive Session

9. Announcements.

- A. The chair announced the resignations of the Executive Director Charlie Auvermann and Director of Operations, Mary Simmons. There was no discussion.

10. Old Business.

Updates:

- A. Strategic Plan. Tony Passarello provided a report on his efforts to develop the next strategic plan. Discussion on the Board. He will work with Mike Ball and Calvin Byrd.
- B. 5 Points of Concern: Tony Passarello distributed the Points of Concern document, to be Revised and provided to the commissioners at the next joint meeting. Board members to study for the October meeting.
- C. Vacancies: Tony Passarello provided a list of vacant buildings in the county, to be presented to the commissioners at the next joint meeting. Discussion on the board. No action at this time.
- D. 2018 Budget. Mike Ball is examining the 2018 budget to determine if more cuts are feasible. No other action at this time.

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E. Ground Breaking. The Chair noted the Chamber of Commerce will partner with the DA in conjunction with Hendon Properties on a Ground Breaking ceremony for Phase II at Dawson Marketplace. Christie Haynes will lead.

11. New Business.

A. Release of Information: The chair asked Brian Trapnell, Secretary, to read the Press Release approved by the Authority.

B. The chair noted funds for the Authorities were at two different banks and requested we use only one bank. Also requested were the new signers on the bank accounts for the DADC, the IBADC, and the Chamber account to be Sherry Weeks, Brian Sticker, and Mike Ball.

Motion by Tony Passarello second by Brian Trapnell to accept bank change and three new signers on all accounts. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

C. Christie Haynes presented a proposal from the Chamber to work with the Authority. Discussion followed.

Motion by Brian Sticker, second by Brian Trapnell to accept the proposal to work with the Chamber for the month of October. This will be reviewed at the end of October and considered for future months. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

12. Executive Director's Report

Tony Passarello provided the Executive Director's report. The board was asked to review the document and contact Tony with questions. Tony stressed the confidentiality of the document.

13. Adjournment

The Chair opened the floor to entertain a motion for adjournment.

Motion by Mike Ball to adjourn the September 26, 2017, regular meeting. Second by Brian Trapnell. No further discussion. Passed 6-0. Ball, Byrd, Passarello, Sticker, Trapnell, and Weeks in favor. None opposed.

Meeting was adjourned at 12:02 P.M.

Attachments to these minutes on file: Agenda, Meeting attendance sign-in sheet and the Financial Reports.

Respectfully submitted,

Brian Trapnell, Secretary